

Annual Parish Meeting held prior to the Council Meeting at 7.30pm.

11 members of the public attended.

Mentioning the potential for raised beds.

Burials at the church and the shortage of plots. Cllr. Hannaford reported that currently there is an estimated 19 years of space left.

Minutes of the Annual Council Meeting of East Allington Parish Council held on Wednesday 21st May 2025, 7.45pm in the Parish Hall.

Present – Cllr. Hannaford; Cllr. Soper; Cllr. Toorneini; Cllr. Weeks; Cllr. Hogarth; Cllr. McCoy; Cllr. Wotton; County Cllr. Brazil; 11 members of the public; Penny Clapham (Clerk).

1) Election of Chairman

a) Invite nominations and elect a Chairman for the year. Cllr. McCoy nominated Cllr. Soper, seconded by Cllr. Hogarth, 6 in favour. Motion passed.

Cllr. Toorneini made a statement and abstained from the vote.

b) Receive the Declaration of Acceptance of Office by the Chairman. Received.

2) Election of Vice Chairman – Cllr. McCoy nominated Cllr. Hannaford who declined. Cllr. Wotton nominated Cllr. Hogarth who accepted. All in favour.

3) Confirm appointment of signatories for cheque payments and authorised internet bank payments. Currently these are Cllr. Hannaford; Cllr. Wotton; Cllr. Soper, Cllr. Toorneini, Cllr. Hogarth. Confirmed.

4) Appointment/Confirmation of Committees

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| i. | Planning Committee | Full Council |
| ii. | Finance Committee | Cllr. Toorneini, Cllr. Wotton, Cllr. Hogarth |
| iii. | HR Committee | Cllr. Soper, Cllr. Hannaford, Cllr. Toorneini |
| iv. | Open Spaces Committee | Cllr. Hannaford, Cllr. Toorneini, Cllr. Wotton |

5) Appointment to Working Groups

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|--------------------|-----------------|
| P3 Footpath Warden | Cllr. Hannaford |
| Flood Group | not required |
| Snow Warden | Cllr. Hogarth |

6) General Power of Competence – to resolve to confirm the General Power of Competence. Council are qualified (Localism Act 2011) having two-thirds councillors elected and a qualified clerk (CiLCA or above). Resolved and confirmed.

7) Email of meeting papers – to resolve to agree to receive all meeting papers and other documents by email. Resolved and agreed.

8) Apologies and Acceptance for Absence – District Cllr. Lawford.

9) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their

Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Weeks agenda item 14 (ii)

10) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

11)) County & District Councillor reports –

County Cllr Brazil reported that Devon is a new council with a new administration. Firstly there is a change of culture at the council, to be more outward looking with all agencies including parish councils. Secondly to be much more inclusive within local areas. Childrens Services – OFSTED gave another inadequate report to County. Finally, potholes. Council are considering bringing the road maintenance contract back into house. Outsourced at present.

Cllr. Hannaford congratulated Cllr. Brazil on keeping his seat. Recently served as a poll clerk and the subject most talked about was car parking charges. Cllr. Brazil responded that these will be reviewed.

Cllr. Weeks regarding the junction verges and are they going to be cut. Cllr. Brazil would like a list of verges emailed to him.

12) Minutes – to approve and sign the Minutes of the meeting held on the 16th April 2025. The minutes were agreed and signed by the Chair as a true record.

13) Insurance – Due for renewal 1st June. To discuss two quotes received and resolve to agree payment. One quote received from Community Action Suffolk for £843.20. Clerk to get 2 more quotes.

14) PLANNING:

Planning Applications – South Hams District Council has asked for comments from the Town Council on the following planning applications:

- i. 0903/25/FUL Conversion of barns to four dwellings, formation of new vehicular access & associated works, Barns at Sx 763 484 Nutcombe Farm, East Allington.
Standing orders suspended for the owner to comment
Standing orders resumed.
Council approve the conversion of the barns in principle. However, some control should be in place to make sure that all access to the development takes place through the new access track.
- ii. 0296/25/FUL Replacement of holiday use accommodation known as 'Bumblegrove', Bumblegrove, Barnston Farm, East Allington.
Supported
- iii. 1183/25/CLE Certificate of lawfulness for existing construction and use of building as residential dwelling. Lower Coombe Farm, East Allington. Evidence required to either support or refute the claim that the land/building has been used for the purpose described in excess of the last 10 years. Council have no evidence to prove or disprove this usage

Planning Decisions:

- a) 0582/25 Erection of covered yard and store, Higher Fallapitt Farm, East Allington.

Conditional Approval

15) FINANCE:

Expenditure:	Employment May	£335.60	BACs
	Parish Hall – room rental	£50.00	BACs

Insurance	£tba	
Parish Mag printing	£185.44	Paid 29/04

NB Parish Hall wifi has increased from £30.95 to £33.19 pcm

Income:	First half precept	£10,000.00
	VAT reclaim received	£1119.40

Bank Reconciliation circulated to all councillors prior to the meeting

Council resolved to accept the receipts and payments account as listed above and to authorise the payments. Proposed by Cllr. Toorneini, all agreed by show of hands.

16) Defibrillator – the current defib is now 9 years old and is no longer fit for purpose. To consider the purchase of a replacement. Quotes to be received at this meeting. Council approved the purchase of a replacement defibrillator costing £695 + VAT. Clerk to action.

17) Open Spaces –

- i. Fence alongside the playing field. It is Council's responsibility to repair this fence – to agree actions. To get quotes Tucker Fencing & Gilbert.
- ii. Contractors for the recreation field shelter – to receive an update. Cllr. Hannaford informed that there is someone to give a quote – June agenda. Solar lighting.
- iii. Car park/old shop site. Cllr. Wotton to update Council. The holes will be filled, cabling removed and tarmac put down/remove the timber off the back wall. Council authorise Cllr. Wotton to go ahead. To identify the rubbish around the village prior to possibly organising a skip. June agenda.
- iv. Improvements to the look of the village – for discussion. Cllr. Toorneini, specifically some properties are very untidy.
Standing orders suspended for parishioner to comment.
Standing orders resumed.
Council to write to Live West to outline our concerns regarding the state of some of the gardens.
- v. Footpaths – to receive any updates. Cllr. Hannaford reported that on walking down through Rectory Woods a notice has been put up regarding 'hacked' down trees.
- vi. Raised beds in the Orchard – Cllr. Hannaford. A group visited the Orchard to look at the feasibility of this suggestion. There could be 8 raised beds measuring 8 x 4. Clerk to email Cllr. Brazil regarding his locality fund. To consider an allotment agreement. June agenda.

18) Village Voice – for discussion – Cllr. Hogarth likes to publicise items through the Voice. There are only 4 issues a year. There is a need to know the deadline dates for publication. The Voice needs to be cheaper and published more often. Ongoing.

19) To agree meeting dates for the rest of the council year. Every third Wednesday except August and September which will be on the 10th.

20) Clerk's report (for information only)

- i. All the required audit documents have been sent to PKF Littlejohn on 1st May. Also placed onto the website.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Meeting closed at 9.24pm

Signed.....

Date.....

Items for Information

The next Council meeting is on Wednesday 18th June at 7.30pm in the Parish Hall.

Email circulations during the past month

DALC Bulletin 21 (sent 16/05)