

EAST ALLINGTON PARISH COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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16th May 2025

To all Councillors.

You are hereby summoned to attend the Annual Council Meeting of East Allington Parish Council to be held on Wednesday 21st May 2025 at 7.30 pm in the Parish Hall for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

**Penny Clapham, BA (Hons) PSLCC
Clerk to the Council**

ANNUAL COUNCIL MEETING AGENDA

1) Election of Chairman

- a) Invite nominations and elect a Chairman for the year.
- b) Receive the Declaration of Acceptance of Office by the Chairman.

2) Election of Vice Chairman

3) Confirm appointment of signatories for cheque payments and authorised internet bank payments. Currently these are Cllr. Hannaford; Cllr. Wotton; Cllr. Soper, Cllr. Toorneini, Cllr. Hogarth.

4) Appointment/Confirmation of Committees

- i. Planning Committee
- ii. Finance Committee
- iii. HR Committee
- iv. Open Spaces Committee

5) Appointment to Working Groups

P3 Footpath Warden
Flood Group

6) General Power of Competence – to resolve to confirm the General Power of Competence. Council are qualified (Localism Act 2011) having two-thirds councillors elected and a qualified clerk (CiLCA or above).

7) Email of meeting papers – to resolve to agree to receive all meeting papers and other documents by email.

8) Apologies and Acceptance for Absence -

9) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

10) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

11)) County & District Councillor reports -

12) Minutes – to approve and sign the Minutes of the meeting held on the 16th April 2025

13) Insurance – Due for renewal 1st June. To discuss two quotes received and resolve to agree payment.

14) PLANNING:

Planning Applications – South Hams District Council has asked for comments from the Town Council on the following planning applications:

- i. 0903/25/FUL Conversion of barns to four dwellings, formation of new vehicular access & associated works, Barns at Sx 763 484 Nutcombe Farm, East Allington.
- ii. 0296/25/FUL Replacement of holiday use accommodation known as 'Bumblegrove', Bumblegrove, Barnston Farm, East Allington.
- iii. 1183/25/CLE Certificate of lawfulness for existing construction and use of building as residential dwelling. Lower Coombe Farm, East Allington. Evidence required to either support or refute the claim that the land/building has been used for the purpose described in excess of the last 10 years.

Planning Decisions:

15) FINANCE:

Expenditure:	Employment May	£335.60	BACs
	Parish Hall – room rental	£50.00	BACs
	Insurance	£tba	
	Parish Mag printing	£185.44	Paid 29/04

NB Parish Hall wifi has increased from £30.95 to £33.19 pcm

Income:	First half precept	£10,000.00
	VAT reclaim received	£1119.40

Bank Reconciliation circulated to all councillors prior to the meeting
Council to resolve to accept the receipts and payments account as listed above and to authorise the payments.

16) Defibrillator – the current defib is now 9 years old and is no longer fit for purpose. To consider the purchase of a replacement. Quotes to be received at this meeting.

17) Open Spaces –

- i. Fence alongside the playing field. It is Council's responsibility to repair this fence – to agree actions.
- ii. Contractors for the recreation field shelter – to receive an update.
- iii. Car park/old shop site. Cllr. Wotton to update Council.
- iv. Improvements to the look of the village – for discussion.
- v. Footpaths – to receive any updates
- vi. Raised beds in the Orchard – Cllr. Hannaford

18) Village Voice – for discussion

19) To agree meeting dates for the rest of the council year.

20) Clerk's report (for information only)

- i. All the required audit documents have been sent to PKF Littlejohn on 1st May. Also placed onto the website.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

The next Council meeting is on Wednesday 18th June at 7.30pm in the Parish Hall.

Email circulations during the past month

DALC Bulletin 21 (sent 16/05)