

East Allington Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.

Email: clerk@eastallingtonparishcouncil.gov.uk

11th July 2024

To Members of East Allington Parish Council.

You are hereby summoned to attend a Meeting of East Allington Parish Council, to be held **on 17th July 2024 at 7.30pm in the Parish Hall for the purpose of transacting the following business.**

Members of the public and press are welcome to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change.

4) Matters raised by the Chairman (for information only)

5) District and County Councillor Reports (for information only)

6) Minutes – to approve and sign the Minutes of the meeting held on the 2024.

7) Audit reports and Action Plan – action plan on the Internal Audit Report attached to this agenda. Council to resolve these actions are sufficient to address the issues raised in both the Internal Audit report and the Governance Statement for the year ended 31st March 2024.

8) Open Spaces –

- i. Clearance of the orchard – Cllr. Hannaford to report.
- ii. Repairs to play equipment as identified in the recent checks – circulated to all councillors prior to this meeting.

9) Bus stop – to consider a new bus stop for the TallyHo 164 route.

10) Grant application – an application has been received from East Allington UTD FC for £1000 to assist with replacement changing rooms. Circulated to all councillors prior to this meeting for information.

11) PLANNING

Planning Applications - South Hams District Council has asked for observations from the Parish Council on the following planning applications:

- i. 1889/24/FUL Roofing over concrete cattle feeding area, Rimpstone Farm, East Allington.
- ii. 1912/24/FUL Permanent occupational/rural worker's dwelling, package treatment plant and soakaway. Land at Sx780 469 East Allington
- iii. 2044/24/TEC Technical details approval for 2 new dwellings, associated landscaping, following approval of PIP (0005/22/PIP), land at Sx769 482, East Allington.

Planning Decisions

12) FINANCE

Expenditure	R. Soper & Sons – play area repairs	£612.66	BACs
	Locum Clerk – expenses June	£503.25	BACs
	S. Hams – payroll service April-June 24	£30.00	BACs
	Parish Magazine Printing	£228.01	BACs
	P. Chisholm – play repairs	£90.00	BACs
	Employment July	£323.20	BACs

Income VAT refund 22/23 & 23/24 £3289.07

Bank Reconciliation and Statement, for information

Council to resolve to accept the accounts as listed above.

13) Credit/debit cards – Should items be bought by councillors for the Council by personal debit/credit cards they can be reimbursed. However VAT cannot be reclaimed by the Council. Therefore it is best if all purchase requests come through the Clerk. To be noted.

14) Policies – to resolve to accept the policies listed below

- i. Scheme of Delegation Policy
- ii. Inventory of Data Schedule
- iii. Planning Policy

15) Council Archive Storage – to consider where best to create archive storage for the Parish Council. To consider requesting space for a locked cabinet within the Parish Hall.

Clerk's report

- i. Attended the Cornwall/Devon branch training meeting of the SLCC 26th June. Items discussed included insurance, procurement, elections and audits

Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on 2024 at 7.30pm in the Parish Hall

Email Circulation

DALC Bulletin 26 (sent 28/06)

