

East Allington Parish Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.

Email: clerk.eastallingtonpc@gmail.com

12th June 2024

To Members of East Allington Parish Council.

You are hereby summoned to attend a Meeting of East Allington Parish Council, to be held **on 19th June 2024 at 8.00pm in the Parish Hall for the purpose of transacting the following business.**

Members of the public and press are welcome to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change.

4) Matters raised by the Chairman (for information only)

5) District and County Councillor Reports (for information only)

6) Minutes – to approve and sign the Minutes of the meeting held on the 15th May 2024.

7) Footpaths – parish lane footbridge; Cllr. Hannaford to report.

8) Playground – the recent report on the safety of play equipment has been circulated prior to this meeting. To consider actions and associated expenditure.

9) Container (formerly the shop) – to receive an update on the removal of the container.

10) Budgets – Council to note that no budget was created for Parish Hall Hire in the 2024/2025 workings. There is hall hire to be paid so these monies will need to come out of the miscellaneous budget. As will the back invoices relating to hall hire for April 2022 to March 2024. There is also the matter of the monthly charge to provide internet access to the parish hall paid by Council. To discuss and agree actions.

11) PLANNING

Planning Applications - South Hams District Council has asked for observations from the Parish Council on the following planning applications:

- i. 0002/24/FUL change of use to a holiday static caravan park, ancillary infrastructure & landscaping, Mounts Farm Touring Park, The Mounts, East Allington.

Planning Decisions

- i. 0943/24/HHO Replacement of render cladding to first floor with natural timber weatherboarding cladding, Primrose Cottage, East Allington
APPROVED

12) FINANCE

Expenditure	Outstanding hall hire invoices	£550.00	BACs
	Parish Hall – room hire April	£25.00	BACs
	Locum Clerk expenses May	£364.50	BACs

Income	Sale of shop freezer	£100.00	BACs
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Bank Reconciliation and Statement, for information – not yet available for 31st May.

Council to resolve to accept the payments list as above.

13) Code of Conduct – Council to resolve to adopt the Code of Conduct circulated prior to this meeting.

14) Financial Regulations – Council to resolve to adopt the new financial regulations with any associated amendments.

15) Defibrillator training – to consider setting up some first aid training for the parish.

16) Clerk's report

- a) VAT claim submitted to HMRC covering the year's 2022 to 2024 for £3,289.07
- b) The external auditor has accepted the Exemption Certificate and no further actions will be taken from them in this financial year.

PART II

Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960.
Local Government Act 1972, ss 100 and 102.

17) Employment of a Clerk/RFO – to consider the offer extended to and accepted by Penny Clapham for the position of Clerk/Responsible Financial Officer to East Allington Parish Council.

Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on 2024 at 7.30pm in the Parish Hall

Email Circulation

DALC Bulletin (sent 22/05)