

# East Allington Parish Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.  
Email: [clerk.eastallingtonpc@gmail.com](mailto:clerk.eastallingtonpc@gmail.com)

14<sup>th</sup> February 2024

To Members of East Allington Parish Council.

You are hereby summoned to attend a Meeting of East Allington Parish Council, to be held **on 21<sup>st</sup> February 2024 at 7.30pm in the Parish Hall for the purpose of transacting the following business.**

Members of the public and press are welcome to attend the meeting.

*Penny Clapham*

Penny Clapham BA (Hons) PSLCC  
Locum Clerk to the Council

## AGENDA

### **1) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3f and 3g).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

### **2) Apologies For Absence:**

**3) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change.

### **4) Matters raised by the Chairman** (for information only)

### **5) District and County Councillor Reports** (for information only)

**6) Minutes** – to approve and sign the Minutes of the meetings held on the 17<sup>th</sup> January and the 7<sup>th</sup> February 2024.

**7) Village Shop/Container** – Cllr. Wotton to update Council on progress with the redundant container. Quotation received for disposal of £1925 from south west crane Hire – to agree actions and associated expenditure.

**8) Village Voice** – to discuss the future of the Village Voice. To agree actions.

**9) Open spaces for discussion and action –**

- i. Recreation field and skate park
- ii. Request for lighting and a shelter in the recreation field.
- iii. Orchard tidy up.

**10) Play Equipment** – to consider the creation of a committee (to include parishioners) to take forward the idea of replacing play equipment. To consider a survey/meeting of parishioners in the first instance to gauge support.

**11) CCTV** – to agree who is responsible for checking the CCTV and whether training is required.

**12) PLANNING**

**Planning Applications** - South Hams District Council has asked for observations from the Parish Council on the following planning applications -

- a) 0010/24/FUL Erection of agricultural building, Cross Park, East Allington.
- b) 3827/23/FUL Erection of agricultural building, Greendale, Nutcombe to East Allingt

**Planning Decisions**

**13) FINANCE**

<b>Expenditure</b>	Parish Online – website & emails	£258.00	Cq
	Fifty Three Grounds Maint – mole clearance	£135.00	Cq
	Locum Clerk expenses – January	£1038.08	Cq

**Income**

Bank Reconciliation and Statement, for information if available.

Council to resolve to accept the accounts.

**14) Policies for agreement –**

- i. Asset Register Policy
- ii. Internal Control Policy
- iii. Council Risk Assessment.
- iv. Financial Regulations
- v. Standing Orders

**15) Clerk's report –**

- i. The asset register is in the process of being updated and will be brought to the March meeting.

**Councillor's reports and External Meetings attended (for information only)**

**Items for Information** - The next council meeting will be on Wednesday 20<sup>th</sup> March 2024, 7pm in the Parish Hall.

**Email Circulation**

Roadmap updates (sent 24/01)

DALC Bulletin 03 (sent 24/01)

DALC Bulletin (sent 08/02)