

East Allington Parish Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.
Email: clerk.eastallingtonpc@gmail.com

30th January 2024

To Members of East Allington Parish Council.

You are hereby summoned to attend a Meeting of East Allington Parish Council, to be held **on 7th February 2024 at 7pm in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are welcome to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change.

4) Annual Governance Statement – to resolve to agree the amended annual governance statement year ended 31st March 2023. Explanations are attached.

5) Accounting Statement – to resolve to agree the amended accounting statement year ended 31st March 2023 as discussed with the external auditors, PKF Littlejohn. The accounts are now on a receipts and payments basis.

6) Notice of Public Rights – the right to inspect the accounts has been agreed with the external auditors PKF Littlejohn and extends from Friday 9th February to Friday 22nd March 2024.

7) Budget for year ending 31st March 2025 – to resolve to agree the budget as circulated prior to this meeting.

8) Precept for year ending 31st March 2024 – to resolve to set the precept based on the agreed budget for year ending 31st March 2025.

9) Internal Auditor – to resolve to agree the appointment of Hania Lee of Lee Accounting as Council’s internal auditor for year ending 31st March 2024.

Items for Information - The next council meeting will be on 21st February 2024 at 7.30pm in the Village Hall.